



# EXISTING HOME ARCHITECTURAL REVIEW APPLICATION FORM

# SHELBURNE

\* REVIEW THE ACC GUIDELINES\* [WWW.DEV-SERVICES.COM](http://WWW.DEV-SERVICES.COM)

→ **SUBMIT REQUESTS TO:** DEVELOPMENT SERVICES 9601 W. STATE ST. #203, BOISE, ID 83714  
[SARA@DEV-SERVICES.COM](mailto:SARA@DEV-SERVICES.COM)

**\$75.00 Application Fee**  
Payable to Shelburne HOA  
\*\*Application review will not commence until the fee is received

Date: \_\_\_\_\_ Owner Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Property Address: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

Description of Request: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**APPLICATION FOR: Please include all required attachments and information for the project.**

- \*LANDSCAPE ADDITION OR CHANGE**
  - Scaled drawing(s) that are readable on letter size paper for small projects and 11" x 17" for large
  - List of plantings (species, size)
  - Examples for ground cover, pavers, or other aesthetic materials to be utilized. Photos are usually accepted, but actual samples may be requested.
- \*FENCE INSTALLATION OR CHANGE**
  - Site plan showing proposed fence location in relation to property lines and front elevation of home
  - Fence material, color, height, and design specifications (see ACC requirements and fencing plan in guidelines)
  - Invisible Pet Fence: Site plan showing proposed location. Must be setback from unfenced/open property lines.
- \*ARCHITECTURAL** (I.e., Remodel, Alteration, Roofing, Patio, Patio Cover, Automatic Shades, Pool, Hot Tub, etc.)
  - Scaled drawing(s) that are readable on letter size paper for small projects and 11" x 17" for larger
  - Examples of all materials to be utilized. Photos are usually accepted, but actual samples may be requested.
- \*EXTERIOR PAINT**
  - Same colors:** Pictures of existing and if available, color description/identification to be applied.
  - Different colors:** Pictures of existing and description of new paint including color description/identification/color swatch for each area. I.e., fascia, siding, garage door, front door, trim, accents, etc. Photos are usually accepted, but actual samples may be requested.
- \*OTHER** (I.e., Solar, Flag Poles, Trash Receptacle Screening, etc.):
  - Specifications including design, materials, location, aesthetics, etc. See ACC Guidelines and CC&Rs for details.

**\*By signing this application, I understand that approval from the Shelburne HOA is required. I also understand that this is an approval to comply with the CC&Rs and in no way does this approval have any bearing as to the safety, soundness, or legal aspect of the improvement. All local codes and laws are the owner's responsibility. THE HOA MAKES EVERY ATTEMPT TO PROVIDE A FULLY INCLUSIVE REVIEW. HOWEVER, UNLESS A SPECIFIC VARIANCE IS GRANTED, IT IS EXPECTED THAT REGARDLESS OF PLAN NOTATIONS ALL MINIMUM CC&R & ACC REQUIREMENTS WILL BE MET BY THE OWNER.**

OWNER SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR ARCHITECTURAL COMMITTEE USE:**

- |                                                 |                                                                                                                                                               |
|-------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> APPROVED AS SUBMITTED  | <input type="checkbox"/> APPROVED WITH CONDITIONS --- SEE BELOW                                                                                               |
| <input type="checkbox"/> DECLINED --- SEE BELOW | <input type="checkbox"/> FINAL AS-BUILT INSPECTION REQUIRED --- Please email <a href="mailto:Sara@dev-services.com">Sara@dev-services.com</a> upon completion |

ACKNOWLEDGED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

FEEDBACK/CONDITIONS:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_